

Annexure - III

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG,
NEW DELHI - 110 002.

UGC Assistance for Introduction of Vocational Courses at the Degree Level in Universities and Colleges will be subject to the following terms and conditions :-

The vocational courses for which the UGC has agreed to extend support has/have been approved by the concerned academic bodies of the respective University/Autonomous Colleges.

The Institution will set up guidance and counselling services to assist students to inform students' educational and vocational choices for establishment of liaison with employing establishment and for understanding follow up studies of students.

The approved vocational subject will be introduced as part of the existing B.A./B.Sc./B.Com. courses in combination with 2-3 non-vocational subjects as prescribed under University/College regulations.

The Institution will admit 30 students to each approved vocational course as per the norms and criterion prevailing in the Institution.

In the context of the local conditions, some changes/modifications in the course content can be carried out. But it should be ensured that such changes should enrich the course content and it should not, in any case, lead to dilution.

The institution will follow the model Academic Calander suggested separately by the UGC.

For practical training the students of Vocational streams will be attached with the local institutions and employing establishments which have laboratory/workshop facilities related to the new course and where adequate supervision by qualified personnel will be available. For this purpose the institution will sign a MOU (in the form prescribed by the UGC) with the respective local training institution and employing establishment detailing out the support that the latter can give to the institution for effective implementation of the programme. However, in exceptional cases where it is found difficult to get an establishment sign an elaborate MOU, the industry could be requested to give a written assurance to the institution that they would arrange training for the students and provide other support.

8. The evaluation of the students' performance in the practical work and on-the-job training performance/assessment will be carried out with the assistance of the personnel of training institutions/employing establishments where this training is undertaken.
9. The institution will stop forthwith certificate/diploma course, if any, being run in the subject which is proposed to be introduced at the First Degree Level by the institution.
10. The institution will make the optimum use of its existing infrastructural facilities including additional faculty-time without commensurate expenditure/remuneration etc.
11. The institution will aim at financial self-sufficiency by way of productive commercial ventures to the extent possible, on a subject to subject basis, after the UGC assistance ceases. While this will enable the institution to raise its own resources, it will reflect the quality of their students in the employment market besides helping them to earn while they learn.
12. It is felt that there is need for additional resource generation by the institution selected for starting vocational subjects. Considering that there are a number of items of expenditure which are normally not applicable to other subjects such as exposure to, and on-the-job training in employing establishment, additional equipment required by institution to provide practical experience to students, additional faculty support and so on, the institutions can explore the possibility of enhancing their resources by levying specific developmental charges on students enrolled in vocational subjects. Charges can also be levied on users for the services that the institutions will make available. Such resources generated be kept as time deposit separately so as to enable the institutions to continue the programme after Commission's assistance ceases.
13. The institution will have the option for developing a differential fee structure coupled with loan facilities for vocational stream students who can charged nominally higher fees than those charged for general education courses, keeping in view the local conditions and the respective state Government policies.